



*Savannah-Chatham County Public School System*

*208 Bull Street / Savannah, Georgia 31401 / 912.395.5600*

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VIA FAX: (540) 877-2510

November 24, 2015

Valley Protein, Inc.  
Attn: Mr. David Boggs  
151 Valpro Drive  
Winchester, VA 22603

**Subject: Bid 16-09 Kitchen Grease Trap Cleaning (Annual Contract)**

**Enclosure: (1) Memorandum of Agreement (Contract)  
(1) Bid Tabulation**

Dear Mr. Boggs,

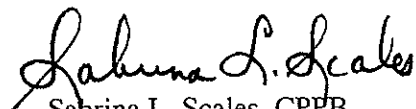
I am pleased to inform you that Valley Proteins, Inc., as been selected to receive award of **Bid 16-09 Kitchen Grease Trap Cleaning (Annual Contract)**. Provided no protest regarding this award is received prior to **5:00 p.m., Tuesday, December 1, 2015**, it is the intent of the Board of Education to enter into a contract with your firm for the items as set forth in the solicitation.

The enclosed Memorandum of Agreement, once authorized by both parties will serve as the contract. The executed document should be returned to my attention by **5:00 p.m., Wednesday 2, 2015**. Please forward a current certificate of insurance, naming the Board as insured and certificate holder. This contract will be conditional upon the ability to comply with requirements set forth in the bid documents. Any contract is contingent upon formal approval by the Board of Education.

Vendors purchasing equipment and supplies prior to the issuance of a purchase order do so at their own risk and the school district shall not be held liable.

Thank you for your interest in doing business with our school district and we look forward to working with your firm.

Sincerely,

  
Saprina L. Scales, CPPB  
Purchasing Director

cc: Arnold Jackson, Senior Director, Maintenance and Operations  
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