



# Registration & Enrollment Frequently Asked Questions Document

## Registration Questions

### Misplaced Family

- Q: What should a student do if there is no proof of address document available and the family has no home address?
- A: If you have a misplaced family and are unable to claim a residency address for school registration, please contact the [Student & Family Service Center](#) at (912) 395-5584.

### Living Arrangements

- Q: If a family's living arrangements are not allowing you to provide the proof of address document, what can the enrolling parent do?
- A: Proof of address is a required document for enrolling a student in Savannah-Chatham County Schools. If you are unable to provide proof of address due to your family's living arrangements, contact the [Student & Family Service Center](#) at (912) 395-5584.

### Non-Parental Affidavit

- Q: How can a non-parent or legal guardian register a child?
- A: In order to register a student in a Savannah-Chatham County Public School, you must be the parent or legal guardian of the student. **Notarized letters are not accepted for proof of Legal Guardianship.** If you are the legal guardian, you must present a current copy of the court order or temporary letter signed by the Judge of Clerks of [Probate Court](#). Please contact the [Student & Family Service Center](#) at (912) 395-5584 for more information.

## Enrollment Questions

### Transferring Student

- Q: What if the student changes his/her home address after the first nine-week grading period of the school year, can he/she stay the remainder of the school year?
- A: Students in elementary, middle, K-8, and high schools may finish the school year in the schools they are attending if their residences change after the first nine-week grading period of the school year. Reasonable flexibility concerning that date will be considered in special cases or conditions. Principals may make such allowances and are also responsible for transferring students at the proper time. Under this provision, when a student remains in the home school following a change of residence, the parents will be responsible for providing any necessary transportation.

### Pre-Kindergarten Program

- Q: How can a parent enroll a student into a Georgia Pre-Kindergarten Program?
- A: Pre-Kindergarten is a lottery-based program that provides services to eligible four-year olds. The program has a separate application and registration process. For more information, go to the [Pre-Kindergarten](#) website.

### Choice Programs

- Q: What other options would a SCCPSS student have to enroll in a special program or school other than their zoned school?
- A: Choice schools offer programs that meet the needs of those students seeking an academically challenging, high skilled and college-level curriculum. The application process is lottery driven. For more information about the choice programs, go to the [Choice Program](#) website.

### Enrollment Eligibility

- Q: What is entry age for kindergarten and First Grade?
- A: A child must be five years old on or before September 1 to enter a public Kindergarten. The child must be six years old on or before September 1 to enter first grade. School systems must verify age before enrollment.
- A child who was a legal resident of one or more states for a period of two years immediately prior to moving to Georgia and who was legally enrolled in either a public Kindergarten or first grade, or a private Kindergarten or first grade accredited by a state or regional association, would be eligible to enroll in Georgia schools, provided that the Kindergarten is five years old by December 31 or the first grader is six by that date.